

**MINUTES
TOWN OF VIENNA
REGULAR TOWN MEETING
July 14, 2025**

The regular town meeting was called to order at 7:00 by Mayor Pam Travers. Also, present was Commissioner Greg Cusick and Commissioner Frank Fluharty. Motion to approve agenda by Commissioner Cusick. Second by Commissioner Fluharty. Motion carried. Motion to approve Minutes of June 23, 2025, Motion by Commissioner Fluharty. Seconded by Commissioner Cusick. Motion carried.

IV.COMMITTEE REPORTS

A. Clerk's Report- as presented by Toni Alexander,

Balance in the:

General account- \$11,721.60

Museum account-\$1,547.32

Property tax collected by the county on the town's behalf is \$0.

Collected \$1300.00 July Rent for 116 Water Street.

Payment from Opioid Trust -\$49.76

Mortgage Connect – Deed - \$60.00

Refund from the USA Bluebook for overpayment - \$620.55

Nanticoke W/S Alliance Rent - \$2400.00

Local Tax Revenue - \$9928.71

Highway User Revenue - \$8078.18

B. PLANNING AND ZONING COMMISSION: Mary Jane Marine has retired.

Cindy McFarlane will be assisting until we can advertise for her position.

C. CODE ENFORCEMENT- Mary Jane Marine has retired.

D. PUBLIC WORKS- James McFarlane was not available to attend the meeting.

E. WATER & SEWER- as presented by Toni Alexander, Clerk

Water and Sewer collected from the last meeting-\$8,125.00

Chesapeake Operations contract has been renewed for the year - \$3,000.00.

V. OLD BUSINESS

A. ENR Upgrade-Land requisition. Commissioner Fluharty stated we should have this information by Wednesday.

B. Fireworks-9/20- working on fund raising. A \$100.00 donation has been made. We will send a Thank You note. We will be receiving two more donations from local businesses.

C. Church Street-curbing-estimate- The contractor has been working. The father was unaware that the handicap access had to be run all the way to the curb. Commissioner Cusick dug it out for Murray. Only the curbing is complete \$2500.00 has been paid thus far. No further checks will be written until the project is completed.

VI. NEW BUSINESS

A. LESMA – Next meeting is in Berlin on July 17th at 6:00 p.m. at the Burley Oak. Elections will be held. There will be six attendees.

B. FREQUENCY OF MEETINGS – Commissioner Fluharty suggested that there be one actual public meeting per month and one work session per month instead of two meetings monthly. He stated our work sessions are now taking place after the regular meetings. After much discussion regarding email voting and requiring a majority vote; the Commissioners will keep the meeting schedule as it is.

It was brought to the council's attention that the Agenda and Minutes should be posted on the website and that the agenda is to be posted on the Board outside of the Town Hall and website by the end of business on Thursday. Commissioner Fluharty motioned to approve the posting of the minutes and agenda, and Commissioner Cusick seconded the motion.

C. STREET SWEEPING - J&S will be sweeping the streets on Wednesday, 7/16/2025 in the afternoon.

D. BUDGET F.Y. 2026 - Mayor Travers stated the only change in the budget was for the Town Clerk. Commissioner Cusick motioned to approve the Budget F.Y. 2026; commissioner Fluharty seconded, and the Ayes have it. Motioned carried.

E. WATER AND SEWER ADMINISTRATIVE PROCEDURES - Commissioner Fluharty presented the Administrative Procedure 2025-1 for the Town of Vienna. A Late Fee of \$20.00 will be added to the Administrative Procedure.

There was much discussion with the Mayor and Councilman Dietmer regarding the MOU with West Vienna. Mr. Harris expressed his concern regarding the policy on the water bills. Also, the need to raise the water bills to \$237.00 before the Bay Restoration fee. This would be a \$10.00 increase quarterly. Commissioner Cusick motioned to approve the Administrative Procedure 2025-1 and Commissioner Fluharty seconded the motion, and the Ayes have it. Motioned carried.

VII. PUBLIC COMMENTS: Commissioner Cusick stated that the Water and Sewer was completed for both new homes located behind the Vienna food Mart. Blacktopping will be completed before the school year begins. Town will need to acquire quotes. It is up to the property owners to hook up to the water/sewer lines.

PIE SHOP – Commissioner Cusick stated he had bought back the equipment from the owner of the shop. Millie's Roadhouse would like to rent the shop from the town for a possible ice cream shop, etc. the two picnic tables – one belongs to Millie's and the other can be used at the pickle ball court.

MUSEUM – Pat Johnson asked if the museum could be utilized for the Meals til Monday program?

GRANT FUNDS – Mayor Travers asked if we could utilize the grant money for the playground for the pickle ball courts? Trees? She and Pat Johnson will meet to discuss the options.

Regarding the water bills – can the community pay monthly? Can an online payment system be set up like the town of Berlin?
Vienna VFD is requesting the trees on Church Street be trimmed back at least 14'. The fire department cannot get their equipment through there. Commissioner Cusick stated we will get quotes for the tree trimming.

READING OF THE BILLS
GENERAL ACCOUNT

| <u>CHECK #</u> | <u>PAYEE</u> | | <u>AMOUNT</u> |
|-----------------------|-----------------------|----|----------------------|
| 15978 | Pam Travers | \$ | 200.00 |
| 15979 | Gregory Cusick | \$ | 150.00 |
| 15980 | Frank Fluharty | \$ | 150.00 |
| 15981 | Frank Fluharty | \$ | 27.90 |
| 15982 | Mary J. Marine | \$ | 176.78 |
| 15983 | Cynthia McFarlane | \$ | 319.28 |
| 15984 | Cynthia McFarlane | \$ | 785.50 |
| 15985 | Clean Water Fund | \$ | 350.00 |
| 15986 | James McFarlane | \$ | 700.00 |
| 15987 | Toni Alexander | \$ | 528.44 |
| 15988 | Frank Fluharty | \$ | 349.00 |
| 15989 | Frank Fluharty | \$ | 317.45 |
| 15990 | HSB | \$ | 30.94 |
| 15991 | Valerie Mann | \$ | 575.00 |
| 15992 | Jordan Hughes | \$ | 400.00 |
| 15993 | Wendall Garrison | \$ | 400.00 |
| 15994 | AT&T | \$ | 3.91 |
| 15995 | Chesapeake Operations | \$ | 3,000.00 |
| 15996 | Sunstream Energy | \$ | 1,946.45 |
| 15997 | James McFarlane | \$ | 700.00 |
| 15988 | Frank Fluharty | \$ | 349.00 |
| 15989 | Frank Fluharty | \$ | 317.45 |
| 15990 | HSB | \$ | 30.94 |
| 15991 | Valerie Mann | \$ | 575.00 |
| 15992 | Jordan Hughes | \$ | 400.00 |
| 15993 | Wendall Garrison | \$ | 400.00 |
| 15994 | AT&T | \$ | 3.91 |
| 15995 | Chesapeake Operations | \$ | 2,000.00 |
| 15996 | Sunstream Energy | \$ | 1,946.45 |
| 15997 | James McFarlane | \$ | 700.00 |
| 15998 | Toni Alexander | \$ | 528.44 |
| 15999 | Shore Life Property | \$ | 40.00 |
| 16000 | Gregory Cusick | \$ | 6,850.00 |

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|-------|-------------------------|----|----------|
| 16001 | James McFarlane | \$ | 2,465.00 |
| 16002 | PEAC | \$ | 101.75 |
| 16003 | Fisher construction | \$ | 740.00 |
| 16004 | Ferguson Waterworks | \$ | 954.10 |
| 16005 | Ferguson Waterworks | \$ | 559.80 |
| 16006 | Chesapeake Laboratories | \$ | 1,421.40 |
| 16007 | The Hardware Store | \$ | 688.47 |
| 16008 | Hawkins, Inc. | \$ | 4,167.31 |
| 16009 | Kevin Messick | \$ | 800.00 |
| 16010 | Hawkins, Inc. | \$ | 1,443.49 |
| 16011 | James McFarlane | \$ | 700.00 |
| 16012 | Toni Alexander | \$ | 528.44 |

DEBITS

| | | |
|----------------|----|--------|
| Delmarva Power | \$ | 232.34 |
| Delmarva Power | \$ | 130.83 |
| Delmarva Power | \$ | 375.82 |
| Delmarva Power | \$ | 64.88 |
| Beyond | \$ | 5.54 |
| Verizon | \$ | 37.53 |
| Verizon | \$ | 109.37 |
| Verizon | \$ | 109.44 |
| Verizon | \$ | 84.58 |
| Delmarva Power | \$ | 51.62 |
| Delmarva Power | \$ | 54.43 |
| Delmarva Power | \$ | 35.19 |
| Delmarva Power | \$ | 162.25 |
| Delmarva Power | \$ | 166.89 |
| Delmarva Power | \$ | 251.37 |
| Beyond | \$ | 83.02 |
| Beyond | \$ | 19.17 |
| Beyond | \$ | 22.82 |
| BCC | \$ | 135.85 |
| BCC | \$ | 49.95 |
| Beyond | \$ | 5.54 |
| Beyond | \$ | 13.64 |

Motion to pay bills-by Commissioner Fluharty
Second, by Commissioner Cusick.

Motion carried.

Adjournment 8:13 p.m. next meeting -July 28th
Closed session after the meeting.

