



**MINUTES
TOWN OF VIENNA
REGULAR TOWN MEETING
August 11, 2025**

The regular town meeting was called to order at 7:00 by Mayor Pam Travers. Also, present was Commissioner Greg Cusick and Commissioner Frank Fluharty. Motion to approve agenda by Commissioner Cusick. Seconded by Commissioner Fluharty. Motion carried. Motion to approve Minutes of July 28, 2025. Motion by Commissioner Cusick. Seconded by Mayor Travers. Motion carried.

IV.COMMITTEE REPORTS

A. Clerk's Report- as presented by Toni Alexander,

Balance in the:

General account- \$34,033.55

Museum account-\$1,054.32

Property tax collected by the county on the town's behalf is \$0.

Fireworks donation = \$50.00

Local taxes – Revenue Administration Division - \$352.55

Governor's Office Crime Prevention Policy BJAG - \$34,800.00

B. PLANNING AND ZONING COMMISSION-

C. CODE ENFORCEMENT-

D. PUBLIC WORKS – All is in order. James McFarlane was not present. There will be a meeting with the company regarding work on the water tower.

E. WATER & SEWER- as presented by Toni Alexander, Clerk

Water and Sewer collected from the last meeting-\$10,289.00

The two new homes located behind the Vienna Food Mart are ready for water/sewer hookup. Blacktop needs to be completed where the sewer line was installed.

V. OLD BUSINESS

A. ENR Upgrade-Land requisition – the property is owned by DP&. We have reached out to Mike Dietmer to speak with DP&L. We can also consult our



legal counsel, Pete Golba. The old rail bed is no longer in use. Contact DP&L directly to obtain this property. We need this property for our water/sewer upgrade, or we are going to lose tax revenue.

B. Fireworks-9/20- \$8500.00 in donations have been promised. We currently have \$1150.00 in donations. Donors are requesting a letter with a tax-exempt number. Mayor Travers will meet with the State Fire Marshall, DNR and the Dorchester Sheriff's Department.

C. Gary Bloom Property - Mr. Gary Bloom stated that Don Baumgartner, Land Surveyor, presented the final survey plat for his 2,000 sq. home. A letter from the town is needed for the County and State for final approval.

VI. NEW BUSINESS

A. JOB DESCRIPTIONS OF TOWN EMPLOYEE (CODE ENFORCEMENT/Planning & Zoning) – There will be a closed door session to discuss the hiring of the code Enforcement Officer/Planning & Zoning – Salary for FT/PT – job sharing? Candace Donoho will share information that she has for Planning & Zoning.

B. Greg Koski Development – Greg Koski, Developer, presented his plans for the proposed Gay Street extension and Housing Development.

Commissioner Fluharty made the motion to move to the next phase.

Commissioner Cusick seconded the motion and Mayor Travers carried the motion to approve.

- **Church Street** – need R/W for the W/S connection and walking accessibility to be part of the town. Planning & Zoning Committee discussed connecting Church Street.
- **Additional Discussion** – required to have curb and gutter, infrastructure, planting of trees/shrubs, no parking on the street, garage will be located in back of home, street frontage, etc.
- **Lot Size** – 9,000 square feet. Commissioner Cusick made the motion. Commissioner Fluharty seconded the motion and Mayor Travers carried the motion.

C. Building Moratorium –

D. Water & Sewer Operating Deficit – Commissioner Fluharty made the motion to raise the water & sewer rates over the next several quarters beginning with the next quarter. We will revisit the rates annually before



we are audited again. \$40.00 per household per year/\$10.00 increase per quarter. We will advertise in The Town Talk, the Post Office and via email. Commissioner Cusick seconded the motion to raise the rates beginning with the September bill. Motion carried.

- E. **Set Backs** – 8 feet. Commissioner Fluharty made the motion to approve. Mayor Travers seconded the motion. Motion carried.

VII. PUBLIC COMMENTS:

A cherry picker has been provided to use in replacing the Hometown Hero banners throughout the town.

Jamie McFarlane has been trimming trees throughout the town. Tree trimming services are needed and prices/quotes will have to be obtained.

READING OF THE BILLS **GENERAL ACCOUNT**

<u>CHECK #</u>	<u>PAYEE</u>	<u>AMOUNT</u>
16033	Pam Travers	\$ 200.00
16034	Greg Cusick	150.00
16035	Ethel Cusick	3,200.00
16036	Greg Cusick	2,800.00
16037	James McFarlane	400.00
16038	Frank Fluharty	150.00
16039	Elizabeth Stacey	400.00
16040	Jordan Hughes	400.00
16041	James McFarlane	700.00
16042	Toni Alexander	528.44
16043	James McFarlane	3,000.00
16044	Shore Life Properties	80.00
16045	Choptank Abstracts	400.00
16046	D&J Sweeping LLC	675.00
16047	Earth Movers	375.00
16048	Inacom	108.00
16049	Hawkins	2,723.82



16050	LGIT	9,702.00
16051	Choptank Electric	742.00
16052	Inacom Info. Systems	105.00
16053	PEAC	260.53
16054	American Farm Publication	145.00
16055	Southern Corrosion	2,207.44
16056	CBM	511.50
16057	Ferguson Waterworks	353.53
16058	Stephen Mills	400.00
16059	Wendell Garrison	400.00
16060	James McFarlane	700.00
16061	Toni Alexander	528.44

DEBITS

Beyond	\$43.74
Beyond	4.05
Beyond	21.34
Federal W/H Tax	2,625.43
Beyond	83.44
Beyond	11.00
NSF Fee for two checks	70.00
Beyond	5.54
Beyond	5.54
Verizon	85.21
Verizon	113.65
Verizon	37.53
Verizon	111.47
Beyond	5.54

Motion to pay bills-by Commissioner Fluharty.
Second, by Commissioner Cusick. Motion carried.
Adjournment 8:39 p.m. next meeting - August 25, 2025.
No Closed session after the meeting.