



Bid Specification: Fountain Removal & Site Preparation — Vienna Entrance Park

Sep 28, 2026 ·

1. Project Overview

The Owner (Town of Vienna) seeks bids to demolish and remove the existing fountain at Vienna Entrance Park, safely stub off the existing electrical service for reuse, and leave the site clean, level and ready for a new concrete pad and pavilion.

Item	Detail
Owner	Town of Vienna
Project location	Vienna Entrance Park, Old Ocean Gateway & Rhodesdale Vienna Road, Vienna, MD21869, Dorchester County
Owner's contact	214 Market Street, P.O. Box 86, Vienna, MD 21869
Future work (by others)	Concrete pad and pavilion (approx. 30' × 40'), with electrical service
Funding	[Funding source, need to raise money for this project - precedes the building of the pavilion and playground — bidder must comply with any grant-related requirements listed in Section 7



2. Existing Site Conditions

The fountain is partially broken up and the site holds mixed debris. Bidders must base their price on their own site visit (Section 7); quantities below are not guaranteed.

- Remaining fountain structure: concrete basin/walls, brick, and any footings or slab below grade — approx. 16 ft diameter
- Loose debris: broken concrete, brick, reinforcing steel (rebar), and broken glass.
- General trash and litter mixed into the debris.
- Existing electrical service feeding the fountain (pump/lighting), source at [panel/meter location]. Status (live or de-energized): [confirm].
- A mast used for Christmas lights stands in the center of the old fountain, with its base/footing and any light wiring. There is no water service or functioning plumbing on site.
- Adjacent features to protect: [sidewalks, curbs, trees, signage, turf].

3. Scope of Work

The Contractor shall furnish all labor, equipment, materials, hauling and disposal needed to complete the work below.

3.1 Site setup and protection

1. Call Miss Utility (811) and have all underground utilities marked before any excavation.
2. Protect adjacent features listed in Section 2. Any damage shall be repaired at the Contractor's expense.

3.2 Electrical stub-off (for reuse)

1. De-energize the fountain circuit at its source and apply lockout/tagout.
2. Disconnect and remove the fountain pump, lighting, and associated wiring and fixtures.
3. Terminate the existing conductors in a code-compliant, weatherproof junction box (or approved in-grade box) at a location marked by the Owner, leaving usable conductor for future pavilion service.
4. Label the circuit at the panel and at the stub-out as "Future Pavilion — Spare."
5. Leave the circuit de-energized unless the Owner directs otherwise.
6. Provide the Owner a brief written/photo record of the stub-out location, depth, conductor size and breaker size.

3.3 Christmas light mast

1. Disconnect any wiring serving the mast at its source, as part of the stub-off in 3.2.



2. Take down the mast and remove its base and footing to the same depth as the fountain footings (3.4). Salvage the mast undamaged and deliver it to the Town at a location the Town designates [location].

3.4 Demolition and removal

1. Remove the entire fountain structure, including basin, walls, brick, coping and any slab.
2. Remove all footings, foundations and buried concrete to a depth of at least [12] inches below finished grade within the pad footprint.
3. Remove all rebar, embedded metal, pump vaults and conduit not being reused.
4. Collect and remove all broken glass, trash and loose debris from the work area and a [10]-ft perimeter around it.

3.5 Hauling and disposal

1. Haul all debris off site and dispose of it at licensed facilities in accordance with Maryland and Dorchester County regulations.
2. Recycling of concrete, brick and metal is encouraged. Provide disposal or recycling tickets to the Owner on request.
3. No burning or burying of debris on site.

3.6 Site preparation for concrete pad

1. Backfill all voids and excavations with clean, compactable fill (no debris), placed in lifts not exceeding 8 inches.
2. Compact fill to at least 95% of standard Proctor density (ASTM D698), or as specified by the pavilion designer.
3. Rough grade the pad area — approx. [30' × 40'] plus [2] ft on each side — level to within ±[1] inch and sloped to drain away from the pad.
4. Leave the site free of debris, rock and organic material, ready for formwork.
5. Restore any disturbed areas outside the pad footprint with topsoil and seed/straw.

4. Exclusions (Work by Others)

The following are not part of this contract:

- Forming, reinforcing or pouring the concrete pad
- Pavilion construction
- New electrical, lighting or WiFi installation beyond the stub-off in 3.2
- Removal of any hazardous material beyond incidental debris. If suspected hazardous material is found, the Contractor shall stop work in that area and notify the Owner immediately.



5. Standards, Permits and Safety

- The Contractor shall obtain and pay for all required permits, including any demolition and electrical permits, and arrange required inspections.
- All electrical work shall comply with the National Electrical Code as adopted by Dorchester County.
- All work shall comply with OSHA construction safety standards, including silica dust control when cutting or breaking concrete.
- Control dust and keep debris from leaving the site. Clean any mud or debris tracked onto public roads the same day.
- Work hours: [e.g., Monday–Friday, 7:00 a.m.–5:00 p.m.], unless the Owner approves otherwise.
- Keep the site secured and hazards (open holes, exposed rebar, glass) protected at the end of each workday.

6. Schedule and Completion

Work shall start within 10 days of Notice to Proceed and reach completion within 10 calendar days.

The work is complete when all of the following are met:

- Fountain structure, footings and all debris removed
- Electrical stubbed, labeled, inspected and documented
- Christmas light mast removed and delivered to the Town; footing removed
- Pad area backfilled, compacted and graded
- Site clean and temporary fencing removed (or left, as Owner directs)
- Final walkthrough with the Owner and punch list resolved

Payment: [Single payment on completion, less 10% retention held until final acceptance].



Item	Detail
Mandatory site visit	[Date, time, meeting point to be determined]
Questions due	November 23, in writing to Vienna@ViennaMd.org
Bids due	November 30, 2026 4pm EST Town Office 214 Market St. 60 days from bid due date
Bid validity	

7. Bid Submission Requirements

Each bid shall include:

1. Completed Bid Form (below), signed by an authorized representative
2. Copies of Maryland contractor license(s)
3. Certificate of insurance meeting Section 8
4. Proposed schedule and crew size
5. Any exceptions or clarifications, listed separately
6. References for similar work



Bid Form

Line	Description	Price (\$)
1	Mobilization, permits, fencing and site protection	
2	Electrical disconnect and stub-off for reuse	
3	Christmas light mast removal, footing removal, and delivery to the Town	
4	Fountain demolition and footing removal	
5	Debris, glass and trash removal, hauling and disposal	
6	Backfill, compaction and rough grading of pad area	
7	Site restoration and final cleanup	

Total Lump Sum Bid

Alt. A Unit price for removal of unforeseen buried concrete (per cubic yard)

Alt. B Unit price for imported clean fill, placed and compacted (per cubic yard)

Bidder name: [] · Signature: [] · Date: []



8. Qualifications, Insurance and Award

Qualifications

- Licensed to do business in Maryland, with at least [3] years of demolition or site-work experience.

Insurance (minimums — confirm with Owner's insurer)

Coverage	Minimum
Commercial general liability	\$1,000,000 per occurrence / \$2,000,000 aggregate
Automobile liability	\$1,000,000 combined single limit
Workers' compensation	Maryland statutory limits

The Owner [and funding agency] shall be named as additional insured.

Award

- Award will go to the lowest responsive, responsible bidder, considering price, qualifications, references and schedule.
- The Owner reserves the right to reject any or all bids and to waive minor irregularities.
- The selected Contractor will sign the Owner's standard agreement before Notice to Proceed

